

Saffron Walden Museum / Uttlesford Museum Service  
RESOURCE CENTRE PROJECT TEAM

**20<sup>th</sup> August 2004 at 2pm in Museum Schoolroom**

**AGENDA**

*Team members:*

Cllrs. Morson, Hibbs, Row and Murphy  
David Haylock, Saffron Walden Museum Society  
Sarah McLagan, David Demery, Sara Chapman, Diane Burridge, UDC  
Carolyn Wingfield, Sarah Kenyon, Museum

1. Apologies for Absence
2. Minutes of Last Meeting
3. Matters Arising
4. Audience Development (HLF Project Planning Grant)
5. Storage Feasibility Study and Estimates
6. Site :
  - (a) Site options paper
  - (b) Newport consultation and planning permission
7. Publicity and Support
8. Report to Community & Leisure Services Committee 7<sup>th</sup> September
9. Request for Capital Funding to resources Committee 30<sup>th</sup> September
10. Matching Funding
  - (a) Saffron Walden Museum Society
  - (b) BAA
  - (c) Other sources
11. Timetable
12. Date of next meeting(s)